

30 March 2022

Dear Parent/Carer

UCAS CONVENTION – Friday 17 June 2022

The college are arranging a trip to the UCAS Convention at Leeds Beckett University. The purpose of this trip is to enable students to research their post-18 career options and support them in deciding on their next steps for after they finish college. The convention attracts over 300 exhibitors, such as universities, employers, apprenticeship providers, charities and gap year companies from across the UK, united in their aim to inform and advise young people.

All year 12 students will be attending the trip as it is an important event that will help all students to make an informed decision about their future career pathway. Students often do not realise that they do not have to choose just one option, it is possible to apply for university, apprenticeships and employment in Year 13, and this trip will offer them the unique opportunity to gain information about all pathways in one place.

The visit is taking place on Friday 17 June 2022. Students will be travelling by coach, which departs from college. Students will be registered at 9:00am for a 9.30am departure. Students will return to college at approximately 1:00pm. **Students are free to leave once the trip has returned as there are no lessons on this day.**

If you would rather your son/daughter did not return to college and made their own way home, parents/carers can agree to this and accept responsibility for this by completing the appropriate question on the consent form linked below. If we do not have this permission, your son/daughter will have to return to college using the transportation provided.

The cost of the visit will be **£4.00** per student. All payments are required via the College Store. Details of the trip will be on the College Store and can be accessed [here](#) by students. Payment can be made via the student's College Store account by debit/credit card. We will be providing further guidance about how students can sign up and use the College Store in tutorials after the Easter break. All payments are required by **Friday 20 May 2022**.

Students in receipt of the 16-19 Bursary will be able to cover the cost of this trip using their bursary funding, all the information is on their College Store. There are some students who may be eligible for bursary but who have not yet applied, applications can be submitted via our college website at the bottom of [this webpage here](#). Please ask your son/daughter to speak to their Alliance Team if they have questions about financial support.

Parents/carers must complete the medical information, emergency contact details and consent [here](#) by **Friday 20 May 2022**. Students cannot attend the trip without this.

As we should arrive back to college by 1:00pm, there will be packed lunches available for students on free school meals who request this. These students will be sent information on how to request this ahead of the trip.

If you have any queries, please do not hesitate to make contact using the details provided on this letter.

Yours faithfully

Clare Lucas - Assistant Principal and Careers Leader